



Raffle Returns Form

Closing Date: 22nd Dec 2017

Please complete all sections of this Form (Instructions and Further Information overleaf)

Name of School

Full Address of School

Postcode:

Name of PTA/Friends Association

Contact Name

Contact Email Address

Contact Telephone Number(s)

Cheque to be made payable to (this must be the PTA, Friends Association, or School)

No. Tickets Ordered

No. Tickets Sold

Total Cheque Value*

£

* Cheque value must be equal to the number of £1 tickets sold.

Licensed and regulated by the Gambling Commission. Licence No. 6068. www.gamblingcommission.gov.uk. Promoter: Charities Trust, 22 Century Building, Tower Street, Brunswick Business Park, Liverpool, L3 4BJ. Registered Charity No. 327489. Responsible person: Euan Imrie. Must be 16 or over to play. Not to be sold to or by anyone under 16 years of age. Underage gambling is an offence. £1 per entry. All proceeds to the Promoter. Participating PTAs and schools are the beneficiaries of The BIG PTA Raffle, receiving 75% of total ticket sale income. Full Terms and Conditions can be obtained from the address overleaf, or www.ptaraffle.co.uk

Instructions & Further Information

Instructions

Please return:

- 1) A fully completed **Raffle Returns Form** (see overleaf)
- 2) The **Ticket Stubs** for all tickets sold
- 3) A **Cheque made payable to "Charities Trust"** (the value of which must be equal to the number of £1 tickets sold)

To:

The BIG PTA Raffle, PO Box 653, Galgate, Lancaster, LA2 OXB

Nb. We recommend that Royal Mail Signed For® 1st Class or Royal Mail 'Special Delivery' is used for all returns. Both methods provide delivery tracking, proof of delivery and insurance, with prices varying according to weight.

Further Information

Q: Do we have to submit monies paid for the tickets we sell, by Cheque?

A: Yes, for the Christmas 2017 draw, after which we propose to introduce a Debit/Credit Card facility, such that payment can be made by card.

Q: Why do we need to send all monies received from ticket sales, to Charities Trust?

A: Legally, the price payable for each and every ticket that is promoted in reliance on Charities Trust's Large Society Lottery Operating Licence, must be paid to the Promoter, before any person can be entered into the draw.

Q: How much money will we raise?

A: 100% of the profit i.e. All participating PTAs and schools are the beneficiaries of The BIG PTA Raffle, receiving 75% of total ticket sale income. So, if for example you sell 2,000 tickets, you will receive £1,500 as profit. The remaining 25% will be retained by Charities Trust to cover the cost of the Large Society Lottery Licence; all associated compliance; promotion of The BIG PTA Raffle; administration; and of course, sourcing and distribution of the Prizes.

Q: How is the raffle drawn?

A: All paid-for ticket stubs returned to Charities Trust will be entered into the draw on 5th January 2018. The draw will be made by Charities Trust in the presence of third party adjudicators, with all winning tickets being verified by each person present.

Q: How will we know who has won?

A: All winners will be notified directly, along with the school that sold the tickets and details of all winners will be made available on the website and will be published in the PTA+ magazine.

Q: When will we get our funds?

A: We aim to send out cheques to participating PTAs on 9th January 2018.

If you would like more information, please visit our website www.ptaraffle.co.uk

or email support@ptaraffle.co.uk

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